



Dawn Hudson Notes Added

These hints/tips represent Dawn Hudson's Viewpoint and have not been endorsed by any level of Alpha Delta Kappa - nor has Dawn served on any EiE committees

Alpha Delta Kappa

Excellence in Education Award Nomination, Application Guidelines & Adjudication Criteria



Description

To recognize members who are active educators for their outstanding contributions to education. The award increases visibility and promotes Alpha Delta Kappa (AΔK) on the state/province/nation, region, and International levels.

Applicant Eligibility

- Be a current AΔK member
- Be a full-time active educator at the time of application and at the time the award is presented
- Be nominated by a colleague or be self-nominated
- Prior S/P/N and Regional EiE Award recipients are not eligible
- Not be a current member of the International Executive Board, International scholarship boards or committees, or a spouse, domestic partner, parent, child or spouse of a child, brother, sister, or spouse of a brother or sister of these groups
- Have not contributed \$5,000 or more to either AΔK Foundation or AΔK Organization this calendar year. (self or relative)

Once you realize you are eligible, read this ENTIRE application BEFORE beginning to write! Begin with the end in mind and pay special attention to the rubric/points FIRST!

Nominate/Apply

- The Online Nomination and Application platform can be accessed via Google Chrome, Mozilla Firefox, or Safari browser; do not use Internet Explorer.
- **Step one: Nomination.** Upload a narrative describing your association to the nominee and why they are a worthy applicant for this award or self-nominate at AΔK website> Foundation>Awards, Grants & Scholarships > EiE, submit by October 1st, at 11:59 PM Central time, odd-numbered years. (250 words) <-----This is about 1/2 page single spaced or 1 pg double spaced
- Save or print a PDF copy of the form and share a copy with the nominee or for personal reference.
- Application platform will automatically send an email confirmation of Nomination submission
- **Step two: Application.** Nominees will receive an application link by October 10th, at 11:59 PM Central time, odd-numbered years
- Application deadline is December 15th, 11:59 PM Central time, odd-numbered years
- Save or print a PDF copy of the application **Be sure to write and/or save to a Word Document because it times out**
- Application platform will automatically send an email confirmation of application submission
- Questions about the award program - contact the Program Coordinator scholarships@alphadeltakappa.org
- Questions about online platform - contact help@mykaleidoscope.com.

Application Questions

- Job History (most recent first)
- Provide a personal statement regarding your professional philosophy and how it translates to an engaging, outcome-based, emotionally, intellectually, and culturally responsive learning environment- (250 words) **Note these tenets of your philosophy are listed with the word AND meaning you need to address ALL of them!**
- Application Uploads
 - Statement to introduce recipient (150 words)
 - Two professional reference letters <-----
 - Headshot for AΔK publications (.jpg/.png)
- Alpha Delta Kappa offices and committee positions held
- Professional Leadership involvement in the past ten years (most recent first)

Ask for these AFTER you have already done most of your application in Word so your reference(s) know what to say. You can give them a bulleted list of things to include too.

- Commitment to Professional Development Statement - describe your growth as a lifelong learner- (250 words) **It would not hurt to also tie this back to your personal statement AND to the mission of A Δ K**
- School/District Involvement in the past ten years (most recent first)
- Community Activities in the past ten years (most recent first)
- Impact Statement Which part of Alpha Delta Kappa's Mission statement speaks most strongly to you?
How have you sought to demonstrate this in your role as an educator?" (250 words) **Note this page is two-part so be sure to include both in your response. The vision, mission and purposes are found on the home page of the International Website.**

Financial

S/P/N recipients:

- Awards will be presented at the S/P/N convention (even year)
- \$500 Award up to 55 S/P/N recipients

Regional recipients:

- Awards will be presented at the Regional Conference (even year)
- Excellence in Education pin for each S/P/N recipient (received at Regional Conference)
- \$1,000 up to 7 Regional recipients
- Engraved award up to 7 Regional recipients
- \$500 travel stipend will be available to regional recipients to attend the International Convention; recipients are required to attend the International Convention to receive a travel stipend.

International recipient:

- Award will be presented at the International Convention (odd year)
- \$5,000 to 1 International recipient
- Engraved award to recipient.

Responsibilities of Recipient

- By September 1, even-numbered year, regional recipients will submit a brief **KAPPAN** article about their work
- Submit a proposal to present during the Educational Symposium at International Convention, regional conferences and/or S/P/N conventions.

Adjudication Criteria

Adjudication Criteria	Points
S/P/N Rubric This will be the first level judged. Note that although you may struggle to remember all your job history, it does not count that much at this level.	
1. Job History (most recent first)	10
2. Personal Statement: Degree to which the statement exhibits a professional philosophy and how it translates to an engaging outcome-based, emotionally, intellectually, and culturally responsive learning environment. (250 word) Note this is where you should spend a major amount of time	60
3. Introduction Statement and Two Professional References: Degree to which the Introduction Statement and letters of support indicate an applicant worthy of the Excellence in Education Award Note that each of your support letters are counting 15 points each, so this	30
S/P/N Total Possible Points is why it is important when you ask for them, you give guidance A minimum score of 85% is required for consideration.	100
Regional Rubric	

4. Alpha Delta Kappa Offices and Committee Positions Held	20
5. Professional Leadership: Degree to which applicant has exhibited professional leadership This is the second highest. Look at your prof. leadership through the lens of your personal statement AND International's mission - think well-rounded and outside of the box with leadership	30
6. Commitment to Professional Development Statement: Degree to which the experiences described contribute to lifelong learning as an educator (250 words) Spend the longest time working on this	50
Regional Total Possible Points A minimum score of 85% is required for consideration.	100
<u>International Rubric</u>	
7. School/District Involvement: Degree to which the applicant is active	30
8. Community Activities: Degree to which applicant is involved in their community.	20
9. Impact Statement: Degree to which this applicant's actions demonstrate the AΔK mission in their role as an educator (250 words) Spend the longest time on this section and note the mission statement has four tenets	50
International Total Possible Points A minimum score of 85% is required for consideration.	100

The decision of the committee is final. Under no circumstances should committee members be contacted requesting justification for their decisions.

If you are writing the application first in Word and then cutting and pasting it into the online application, it will help you to more easily view your word count. To see it, check down in the status bar in the lower-left corner of the window and in many cases, it is automatically displayed. If not, you can click on the "Review" tab, then select "Word Count."

Similarly, if you are writing in Google Docs, you can highlight the text you want to get a word count from. You can also click "Tools" and select "Word Count" or on a Windows-based computer click Ctrl+Shift+C or on a Mac, click Command+Shift+C.

If you find you are wordy and need to cut space to get the application down to 250 words, consider taking out prepositions and prepositional phrases by looking for words such as "that", "the" and "of." To make this easier, you can do a "find" command to go from one to the next to see if the words are needed.